



REGION 6 ASSEMBLY COMMITTEE SUMMARY REPORT

Date of meeting: September 21, 2024

This report must be completed and given to the R6 Secretary by the close of the Assembly. In addition to specifying the committee's goals and action plans, this summary will guide the committee at its next meeting. Please attach the list of committee members to this summary.

Committee Name: Bylaws Committee

Committee Chair: Carmen D. **Committee Secretary:** Mary S.(guest)
Present : Jeffrey S, Ann W. (parliamentarian) Kimberly (mentor)

Issues discussed during meeting: how often we will meet;
Mary S. a guest, kindly offered to be secretary for this meeting.
If any motion is taken off the consent agenda, Carmen will present.
Karen G and Kara will remain active on the committee.

Decisions made: we will continue to meet virtually once a month and continue to communicate by email.
Karen G. had offered to stay on as secretary for the next 6 months.
At this time, we have no committee chair

Goals / Actions which will be completed by the next assembly:

- Complete the review of Beth's edits in the P&P; (Bylaws are done) and update Manual for posting by the end of 2024.
- write amendments for policies 001-002-005-006 (have been reviewed) and any other ones following the final review.
- Establish a clear procedure for writing and submitting new motions and amendments. [NOTE: The R6 Board might be doing this. Also, Karen noted that OA.org already offers some relevant resource materials.]
- Review/revise Bylaws Committee Procedures document.

Assignments and deadlines: deadline to submit motions for SA is Feb 4th.
Next meeting planned for October 15th